

St. Stephen School ~ Grand Island CSD
School Health Services

2026 – 2027

**Parent and Prescriber's Authorization for
Administration of Medication in School**

State Law states that **NO MEDICATIONS**, including non-prescription drugs, **(includes, cough drops, lozenges, lip balms, skin creams, etc)** be given in the school except on the prescription and written order from a physician and a written request from the parent. Medicine must be delivered and picked up by the parents. No medications will be administered if brought in by the student and will not be returned to the student.

Student Name: _____

Diagnosis _____

Name of Medication: _____ Dosage: _____

Time of be taken during school _____ Entire School Year
Medication

In the event of a missed dose, _____ may be taken

as follows: _____
(Parent will be notified if a dose is missed)

Physician's Signature: _____ Date _____

PARENT'S REQUEST FOR ADMINISTRATION OF MEDICATION

I hereby request that the medication ordered by our physician as indicated above be administered as ordered to our child, and thereby releasing St. Stephen School of the Grand Island School District and its employees of liability for such administration of medications.

Student Name: _____ Grade _____

Parent/Guardian Signature

Date

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PHYSICIAN'S ORDER FOR SELF-MEDICATION RELEASE FORM

Student's Name _____ Date _____
has been instructed in the proper use of the following medication procedures:

We request that

Student Name

be permitted to carry the medication on his/her person or to keep same in his/her locker, as we consider him/her responsible. He/she has been instructed in and understands the purpose and appropriate method and frequency of use.

Physician's Signature

Parent/Guardian Signature

- Only those medications which are necessary to maintain the student in school and which must be given during school hours should be administered. Any student who is required to take medication during the regular school day or while participating in school-sponsored activities (e.g., field trips, athletics) should comply with all procedures.
- All medication must be in the original packaging or a prescription bottle from the pharmacy.
- During Field Trips or other school activities, classroom teacher will be advised in regards to procedures.
- Students assessed by their licensed healthcare provider as being self-directed may carry and self-administer an inhaler or epi-pen.
- Any medication that is not picked up by an adult at the end of the school year will be discarded by the school as per New York State guidelines.
- These procedures for administering medications must be followed to provide safeguards, and protection for your child's health. This policy has been implemented district wide. Your school must follow these district regulations for any student who takes medication during the school day.
- These procedures will be strictly enforced.