St. Stephen School Before & After School Registration for SSS K-8 & Private Pay Pre-K Families

2026 – 2027 School Year for SSS K-8 & Private Pay Pre-K Families

ST. STEPHEN'S Before-School Program; 6:45-8:25am
A non-refundable annual registration fee of $200.

ST. STEPHEN'S After-School Program; 3:30-5:30pm

REGISTRATION (non-refundable): **$35.00 per child/per school year.**

AFTER-SCHOOL SERVICE: **ONE CHILD**
Daily Rates: **$20.00 per day (3:30–5:30 p.m. or earlier)**

Daily Rates: **TWO or MORE CHILDREN**
$30.00 per day (3:30–5:30 p.m. or earlier)

PAYMENT: PAYMENT MUST BE RECEIVED ON MONDAY OF THE SERVICE WEEK for participation by your child/children. NO EXCEPTIONS! Payment by check is preferred.

SERVICE TIMES: Regular school dismissal, 3:30 p.m. – 5:30 p.m. on each day St. Stephen's School is in session for a full day. There will be NO After-School Care Program on half days or days St. Stephen's School is not in session.

ABSENCE: If your child/children are absent from school, pre-payment will be credited for the next scheduled day of attendance.

BEHAVIOR: This program was implemented to meet the needs of our working parents. To make this a pleasant and enjoyable experience for all, **behavior problems will not be tolerated.** After a verbal or written warning, your child may no longer be eligible to attend the program.

HOMEWORK: Children will have the opportunity to do their homework during the After-School Care time. While assistance will be given as needed, this does not replace private tutoring or one-on-one assistance that may be needed for extended periods.

SNACK: We ask that you send a snack for your child each day of attendance.

PERSONNEL: Depending on enrollment needs, teachers, staff, or substitutes will be on duty each day.

SPECIAL ACTIVITIES: If children are part of any St. Stephen's School activity, they can be dismissed for that activity and then returned to the After-School Program.

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Please note any family dropping off their child(ren) prior to 8:25am must be registered in the Before-School Program.

ST. STEPHEN'S AFTER-SCHOOL CARE & BEFORE-SCHOOL PROGRAMS
SSS K-8 & PRIVATE PAY PRE-K FAMILIES
REGISTRATION FORM 2026-2027

Today's Date: ____/____/_____

Check one or both: _____Before-School: $200 due _____After-School: $35 due

Please Check Days Attending:

_____ Weekly Basis (Monday – Friday)

_____ Daily Basis **Monday Tuesday Wednesday Thursday Friday**

_____ As Needed Basis* - _____

*I will inform the school by written note or phone call between 9-11 a.m. the day before and payment will be due at the time service is rendered.

Please complete this section for Before and/or After-School Care.

Child's Name: _____
Last *First* *Nickname*

Child's Grade: _____ Room: _____ Age: _____

House Number & Street Address: _____

City: _____ State: NY Zip: _____ Home Telephone: _____ - _____

Mother's Name: _____ Father's Name: _____
Work # _____ Cellular #_____ Work#_____ Cellular#_____

Emergency Contact Name & Number (Other than Parent):
_____Phone: _____

Person/s responsible for picking up child/children: _____

Allergies or Special Information: _____

PAYMENT AGREEMENT

Payment will be made on **Monday of the service week for all the days the After-School Care Program is used. A $5.00 Late Payment Fee will be assessed for each week the accounts are not up to date**.

Child/Children pick-up must occur by 5:30 p.m. ***A $5.00 per five-minute late charge will be assessed for late pick-ups***. There will be no after-school care on half days or days St. Stephen's School is not in session.

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PARENT SIGNATURE: _____

*******OFFICE USE ONLY*******

Registration Fee Paid amount $_____ Check #_____ Cash_____ Initials _____