

# **GALA**

**Final call for baskets is Monday,  
February 8th at 9:30 am. in the  
Church Hospitality Room.**

**We are in need of gift cards /  
scratch off lottery tickets and  
bottles of wine.**

**Thank you for all your help in  
supporting St. Stephen School.**

The St. Stephens Advisory Board is currently accepting letters of intent for immediate membership.

The Advisory Board functions as part of the Parish and has a **consultative** responsibility. The consultative responsibilities include "long-range planning, school policy, developing and monitoring the annual budget including tuition and fees, repair and maintenance policies and recommendations concerning buildings, grounds and equipment, Board evaluation and evaluation of the Principal in accordance with Diocesan guidelines."

The Board meets monthly from September through June, typically on the third Thursday of the month at 5 PM at St. Stephen School. Each Board member is required to additionally serve on or Chair one of the operating committees of the Board that meet separately.

Eligibility for membership states that individuals must be 18 years age or older, registered members or St. Stephen Parish or school alumni.

If you are interested in being considered to serve, please submit a letter of intent to the Board no later than **Wednesday February 17th, 2021**. Letters should be sent to: Deborah Hill, Chairperson, SSS Advisory Board at debshawnhill@yahoo.com. The letter of intent should set forth experience, expertise and contribution that one can bring and make to the Board. Please also include the committee you would be interested in serving on or chairing.

#### Operating **Consultative** Committees of the Board and Simple Description of Duties

<b>Finance Committee</b> <ul style="list-style-type: none"><li>-Review and formation of all financial policies</li><li>- Long Term Financial Plan</li><li>-Surveying and researching levels and details for sustained financial support</li><li>-Explore grant writing opportunities</li><li>- Working on implementing the assistance to form partnerships with local businesses.</li><li>-Background in business or accounting would be beneficial.</li></ul>	<b>Planning and Development Committee</b> <ul style="list-style-type: none"><li>- Marketing responsibilities that include website updates and enhancements, work with the principal and HSA on marketing school events.</li><li>- Working with HSA and principal on chairing Gala</li><li>- Coordinate with principal for Open House</li><li>- Engagement of alumni and past students</li><li>- Target and identify building enhancements and growth opportunity</li><li>- Community Relationships</li><li>- Assist principal as needed to promote school</li></ul>
<b>Student/Parish life Committee</b> <ul style="list-style-type: none"><li>- Review and formation of all policies regarding student life.</li><li>- Developing short and long term plans .</li><li>- Working with parish community on mutual events that benefit the entire parish community</li><li>- September New Parent Welcome</li></ul>	<b>Building and Grounds Committee</b> <ul style="list-style-type: none"><li>- Review and formation of all policies relating to capital repairs</li><li>- Overall maintenance programs for buildings, grounds, and equipment</li><li>- 5 year Building and Grounds plan</li></ul>

Thank you for your continued support of St. Stephen School!

## SCRIPT ORDER FORM

CONTACT NAME \_\_\_\_\_ PHONE \_\_\_\_\_ DATE \_\_\_\_\_ FILLED BY \_\_\_\_\_

TOTAL PAID \_\_\_\_\_ CHECK # \_\_\_\_\_ CASH \_\_\_\_\_

PLEASE CREDIT THE FOLLOWING: MY TUITION ID# \_\_\_\_\_ TUITION FAMILY NAME \_\_\_\_\_

NEW CHURCH FUND \_\_\_\_\_ GENERAL SCHOOL FUND \_\_\_\_\_

Retailer	SALE	Credit	QTY	Total	Stock	Retailer	SALE	Credit	QTY	Total	Stock
<b>MISCELLANEOUS</b>						<b>HOUSEHOLD</b>					
Delta Sonic Super Kiss	\$15	50%			S	Home Depot	\$25	4%			S
Bed Bath Beyond*	\$25	6%			S		\$100	4%			S
Kohl's (In-store, Online & Pay Charge)	\$25	4%			S	Michaels*	\$25	3%			S
	\$100	4%			S	JoAnn Fabrics*	\$25	5%			S
Target	\$25	2%			S	Lowe's	\$25	4%			S
TJ Maxx/Marshalls	\$25	6%			S		\$100	4%			S
Walmart/Sams	\$25	2.0%			S	<b>RESTAURANT</b>					
Walmart/Sams	\$100	2.0%			S	Applebee's*	\$25	8%			S
						Burger King*	\$10	4%			S
AMC Theaters*	\$25	7%			S	Chipotle*	\$10	10%			S
Regal Cinema*	\$25	6%			S	Denny's*	\$10	6%			S
Regal Movie Pass*	\$11	6%			S	Olive Garden	\$25	6%			S
Amazon.com	\$25	2%			S	Outback/Bone	\$25	6%			S
	\$100	2%			S	Panera Bread	\$10	6%			S
Barnes & Noble	\$10	8%			S	Starbucks	\$10	6%			S
Bath & Body	\$10	9%			S	Tim Hortons	\$10	5%			S
						Subway*	\$10	4%			S
<b>SPECIAL PROMOTIONS (until gone)</b>						Wendy's*	\$10	4%			S
						Tops	\$50	5%			S

UPDATED 12.2.2020

\* While Supplies Last

AUTHORIZATION: My signature below authorizes St. Stephen School to release my Scrip Order to my child \_\_\_\_\_

In Grade \_\_\_\_\_ to be delivered in his/her backpack. I understand

St. Stephen is not responsible for lost or stolen cards during transportation.

SIGNATURE \_\_\_\_\_