

Reopening Plans for COVID-19
St. Stephen School (SSS)
Grand Island Central School District

Qualifying Statement:

This reopening document is currently in draft form. In the weeks and months ahead, our reopening plans will remain fluid and adaptable as our region and state monitors the guidance from the NYS Department of Health, NYS Department of Education, and the Governor's office.

Introduction:

St. Stephen School's mission is to create life-long learners, empowered with a strong sense of Catholic values, who will become responsible, contributing citizens of our world, making it a better place for future generations.

The St. Stephen School COVID-19 school reopening plan establishes and explains the necessary policies, practices and conditions necessary to meet the Centers for Disease Control and Prevention (CDC) and New York State Department of Health (NYSDOH) and New York State Education Department (NYSED) guidelines for COVID-19, the State's "New York Forward" guidelines, along with federal Occupational Safety and Health Administration (OSHA) standards related to employee safeguards and potential exposure to COVID-19. As the health and safety of SSS staff and students is our top priority, the plan has a strong commitment to those measures.

The health and safety of our students, faculty, and staff is our highest priority. This reopening plan was created to provide precautions to help protect against the spread of COVID-19. The plan is divided into categories. Each category contains guidance, procedures, protocols, and/or other measures that explain practices that need to be considered to maximize the health and safety of students and staff.

The purpose of this guidance document is to support our school and our community in developing plans and strategies for reopening schools for the 20-21 school year. As we work to operationalize these recommendations it is critical to be intentional and prepared for change as the year unfolds in light of public health needs.

Guiding Principals for Reopening Schools:

- First and foremost, consider the safety and wellness of students and employees
- Respond to the needs of vulnerable and high needs populations
- Be adaptable and flexible with the ability to move throughout the academic year from one reopening plan to another based as it relates to public health needs
- Synergize multiple operational and academic factors to develop effective plans
- Ensure engagement with all voices represented in the school
- Maintain consistent communications with students, families, and employees to ensure respect and success within the evolving situation

American Association of Pediatrics Statement:

- The AAP strongly advocates that all policy considerations for the coming school year should start with a goal of having students physically present in school. The importance of in-person learning is well documented and there is already evidence of the negative impacts on children because of school closures in the spring of 2020. Lengthy time away from school and associated interruption of supportive services often results in social isolation, making it difficult for schools to identify and address important learning deficits as well as child and adolescent physical and sexual abuse, substance abuse, depression, and suicidal ideation. This in turn places children and adolescents at considerable risk of morbidity and in some cases mortality. Beyond the educational impact and social impact of school closures, there has been substantial impact on food security and physical activity for children and families.

Reopening plans and scheduling:

We have designed three plans to ensure continuity of educational services should NYS, Erie County or Grand Island's COVID-19 metrics change significantly requiring additional restrictions to control the spread of the disease.

- ***Plan A: Minimal social distancing - 100% return to in-school instruction in September. This will be our primary plan of educational plan delivery***

Main protocols for PLAN A include, but not limited to:

- Mandatory temperature checks for all students and staff on arrival.
- PPE will be on hand and available for all students and staff.
- Masks will be required on busses, in hallways, and all common areas until seated either socially distant or with a plexiglass barrier. Students may however, keep their masks on, even when seated behind their plexiglass barriers. SSS will not ask, or require a student to remove their mask.
- Reduction on student movement: teachers will rotate rather than students.
- Individual Plexiglass student barriers will be provided for all classrooms.
- Cafeteria: will limit amount of students to less than 50% capacity and/or may also have students eat in their classrooms. We will stagger student entry and exit times. We have added 10-15 minute sanitizing window between lunch periods.
- All large gatherings or assemblies will be on hold until further notice.
- Teachers will regularly model basic hygiene and safety protocols.
- Additional hand sanitizers will be mounted at all bathroom and cafeteria entrances/exits.
- Limitations on student work and belongings transported from home to school and from school to home.
- All specials subject areas will travel to classrooms when there is not time for sanitization between classes.
- Bus dismissal will be staggered to reduce hallway traffic.
- Some classes may be split in half to increase distancing protocols.

- ***Plan B: Moderate social distancing - hybrid approach, 50% of students return to in-school instruction with 50% engaged in distance learning***

Main protocols for PLAN B include, but not limited to:

- Students with last names beginning A-L will attend in person on Mondays and Thursdays
- Students with last names beginning with M-Z will attend in person Tuesdays and Fridays
- Wednesdays will be used for a deep sanitization of entire school building

- On days when not attending in person, we will provide a robust distance learning virtual program for all of our students.

- ***Plan C: Maximum social distancing - all students will participate in a distance learning program***

Main protocols for PLAN C include, but not limited to:

- All students will participate in a full, robust virtual distance learning program.
- Students will utilize virtual programs such as (but not limited to): google classroom, zoom, seesaw, and mystery science.

Plan considerations and Requirements:

Reopening of our in-person instruction has included protocols and procedures for restarting school operations including students, faculty, and staff returning to in-person instruction. Our plans have incorporated the following:

- *Capacity:* We have capped all classes to a reasonable number, and will provide individual student plexiglass barriers. We will provide all required personal protective equipment (PPE). St. Stephen School has worked and planned with Grand Island Central School District to secure daily bussing that limits student capacity and will only transport SSS students on any given bus.
- *Social Distancing:* SSS has created Protocols and procedures for students, faculty, and staff to ensure appropriate social distancing when on school grounds and in all school facilities.
- *PPE and Face Coverings:* SSS will have on hand all required PPE, including masks, barriers, sanitizer and gloves. Students will be allowed and encouraged to bring their own masks daily. Masks will be required any time social distance cannot be maintained or a personal plexiglass barrier is not available.
- *Operational Activity:* All students will adapt to our new scheduling that will keep classes (cohorts) in one classroom for the majority of the school day. Until further notice, all shared spaces, such as cafeterias, libraries, playgrounds, and gymnasiums will be used only when able to maintain social distancing, has individual plexiglass shields and time permits for thorough sanitization between uses. Until further notice, all field trips will be virtual. We will also suspend any large gatherings, assemblies, and prayer services until further notice.
- *Restart Operations:* All area, or removable rugs have been cleaned and removed from all classrooms. All classrooms have also had all tables, and any unnecessary furniture removed to maximize space for social distancing. The entire building has been thoroughly cleaned and sanitized. All classrooms have touch-free hand sanitizers installed.
- *Hygiene, Cleaning, and Disinfection:* Protocols and routines have been created to maintain a high standard of cleanliness. Maintenance will have a daily checklist to ensure proper daily/nightly sanitization. The school building will be off limits to all outside groups until further notice. Teachers will consistently model and teach basic hygiene and safety protocols to all of our students.
- *Extracurriculars:* All after school sports and activities are on hold until further guidance.

- *Before and Aftercare:* SSS has provided additional space and staffing to provide both before and after school care while maintaining social distancing protocols.
- *Vulnerable Populations:* SSS will create policies regarding all vulnerable populations, including students, faculty and staff who may be at increased risk for severe COVID-19 illness, and individuals who may not feel comfortable returning to an in-person educational environment. We will modify educational or work settings where feasible, and provide any additional PPE to those individuals with underlying health conditions. SSS has also identified students with hearing impairment or loss, and students receiving language services. We will continue the use of FM transmitters as well as provide clear face shields for these teachers for improved lip reading capabilities.
- *Transportation:* All SSS students are required to wear acceptable face coverings at all times on school buses (e.g., entering, exiting, and seated), and will maintain appropriate social distancing, unless they are members of the same household. Grand Island Central School District has reworked bus routes and timing to provide bussing to only SSS students. This will provide additional seating space and allow for social distancing.
- *Food Services:* Cafeteria seating will be reduced by 50%. Classes will have staggered arrival and dismissal times. Some classes may eat inside their classrooms to provide additional cafe spacing. Markers on floor will be placed 6 feet apart at the lunch service line. Added time for sanitizing between lunch periods has also been added.
- *Mental Health:* SSS, in conjunction with Grand Island Central School District will provide, Behavioral and Emotional Support Services and Programs will be available to all our students and staff.
- *Communication:* SSS will consistently send communications through the following means: principal newsletters, school-wide email blasts, robo-calls, grade level emails, school website, and school Facebook page posts. SSS will consistently send out communication on progress and any further updates.

Monitoring: SSS protocols and procedures to track health conditions at school, SSS plan includes the following:

- *Screening:* SSS will temperature check all students and staff upon arrival to the school building. Anyone with a temperature of >100 will not be permitted inside, or must be immediately picked up. SSS will limit visitors to only when necessary or essential. Parents must drop off children at the door.
- *Testing Protocols:* SSS, along with the Grand Island Health Department will create effective protocols for the referral of diagnostic testing for students, faculty, and staff for COVID-19. These protocols will include the testing of symptomatic individuals, close contacts of COVID-19 suspected or confirmed individuals, as well as individuals with recent international travel or travel within a state with widespread transmission of COVID-19 as designated through the New York State Travel Advisory, before allowing any such individuals to return to in-person to our school building.
- *Testing Responsibility:* SSS, along with the Grand Island Health Department will identify who in the community is responsible for referring, sourcing, and administering testing. We will seek further guidance from the DOH, and CDC in the event that any large-scale testing at our school is required.

- *Early Warning Signs:* SSS, along with the Grand Island Central School District, will establish defined metrics that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level, as established by state and local health departments. Daily temperature checking and COVID-19 symptom recognition, and health data collection will be primary methods of monitoring these metrics.

Containment: SSS protocols and procedures for how to respond to positive or presumed-positive cases, as well as preventative practices, SSS plan includes the following:

- *School Health Offices:* SSS has created a health office with phone, bathroom, and door monitoring and unlocking capability. This will be used only if someone has a temperature greater than 100 or is exhibiting any COVID-19 symptoms. We will also add a secondary health office that is connected via an interior door for additional space.
- *Isolation:* The SSS health office will be the quarantine area for anyone exhibiting COVID-19 symptoms. Parents will be immediately notified and instructed to pick up their child. Any quarantined child will remain in this office until parents arrive for immediate pick up.
- *Collection:* Parents or legal guardians will ring from main door entrance and their child will be brought directly to them by a staff member. Parents will be informed that the student must be seen by a health care provider before being permitted to return to the school building.
- *Infected Individuals:* Anyone who has tested positive must complete a mandatory isolation in accordance with all NYSDOH and CDC guidelines. Until such isolation is completed and tests COVID-19 free, infected persons will not be permitted to return to the school building.
- *Exposed Individuals:* Any individuals who were exposed to the COVID-19 virus must complete a mandatory quarantine and have not developed any symptoms before returning to in-person learning. Discharge from quarantine and return to school will be conducted in coordination with the Grand Island Health Department.
- *Hygiene, Cleaning, and Disinfection:* SSS will refer to the most current disinfection guidance set forth by DOH and CDC, for the cleaning and disinfection of any exposed areas. We will swiftly notify any occupant of such an infected area. Any infected area will be locked down and off limits until complete disinfection protocols have been met.
- *Contact Tracing:* SSS will support the Grand Island Health Department in contact tracing efforts, using the protocols, training, and tools provided through the New York State Contact Tracing Program.
- *Communication:* SSS will share all reopening plans and protocols and safety measures taken by the school with all relevant parties including parents/legal guardians, faculty, staff, students and the local community. SSS will also post plans on our school website.

Closure: SSS includes contingency plans, protocols, and procedures for decreasing the scale or scope of in-person education, and/or closing the school. SSS plan includes the following:

- *Closure triggers:* SSS will closely monitor and work in consultation with state and local health departments, NYSDOH, CDC, and plan for an orderly closure when conditions warrant

such a closure. We will refer to all available guidance before resuming any in-person instruction.

- *Operational Activity:* SSS will make appropriate determinations as which operations will need to be decreased, or ceased and which operations can be conducted remotely; Such determinations will be made in accordance with all required protocols. These determinations will be made as information and conditions justify such action.
- *Communication:* SSS will communicate internally and externally throughout the closure process. We will use all mass email and telephone systems already in place.

I. PEOPLE

A. Social Distancing and Face Covering

Social Distancing:

- SSS will provide an in-person educational program while maintaining social distancing protocols. Individual plexiglass barriers will be issued to all students to assist in all social distancing measures. These devices will be magnetically adhered to the students desks and are removable for transport to any other classroom.

Face Coverings:

- Any time or place that individuals cannot maintain appropriate social distancing, or have a plexiglass barrier, individuals will be required to wear acceptable face covering.
- Students will be able to have a mask break once seated and behind their individual issued plexiglass barriers. SSS however, will not ask, or require a student to remove their mask.
- All individuals must have their mask at the ready and be prepared to put on a face covering if another person unexpectedly cannot socially distance; and for this reason, individuals – including students – must wear face coverings in all common areas, such as entrances/exits, lobbies, hallways, and when traveling around the school in general.
- Students who are unable to medically tolerate a face covering, including students where such covering would impair their physical health or mental health are not subject to the required use of a face covering. Alternative socially distancing methods will be utilized.
- SSS teachers will continually model and teach all students, faculty, and staff on how to adequately put on, take off, clean (as applicable), and discard any PPE.

Social Distancing for Certain Activities:

- SSS will ensure that a distance of twelve feet in all directions is maintained between individuals while participating in activities that requires projecting of ones voice (e.g., singing), playing a wind instrument, or aerobic activity resulting in heavy breathing (e.g., participating in gym classes).

Space Configurations:

- SSS has modified and reconfigured classrooms to maximize space. SSS has limited the hallway traffic patterns as well as modified the students schedules to keep cohorts in same classroom for the majority of the school day.
- SSS has reduced hallway foot traffic and placed signage as to directional flow and appropriate spacing in the cafeteria lunch service line.
- SSS has determined that the school building will be off limits to any outside group until further notice. This will allow more time for the sanitization of the building.

- SSS will utilize all outside green spaces, including the pavilion(s) for classes, weather permitting.

Schedules:

- SSS has staggered arrival, dismissal, and cafeteria use to facilitate proper social distancing.
- SSS has reorganized all student and staff schedules to minimize school building movements.
- Students will remain in their homeroom classroom for the majority of the school day.

Signage:

- SSS will post signs throughout the school building and will regularly share similar messages with the school community, consistent with DOH COVID-19 signage regarding public health protections against COVID-19.
- SSS signage will be used to remind individuals to:
 - Stay home if they feel sick.
 - Cover their nose and mouth with an acceptable face covering when unable to maintain social distance from others and/or not behind a plexiglass barrier.
 - Properly wear, store and, when necessary, discard PPE.
 - Adhere to all social distancing instructions.
 - Report symptoms of, or exposure to, COVID-19, and how they should do so.
 - Follow hand hygiene, and cleaning and disinfection guidelines.
 - Follow respiratory hygiene and cough etiquette.

B. Gatherings**Meals:**

- SSS will add additional tables as well as use of plexiglass barriers to ensure distancing between individuals while eating in the school cafeteria. We have also staggered arrival and dismissal times to assist in reducing hallway traffic flow to and from.
- SSS will prohibit sharing of any food or beverages.
- Adequate space has been created for students, faculty, and staff to observe social distancing while eating meals.
- Some classes may eat in their homeroom to further provide space for social distancing while eating lunch.

Small Spaces:

- SSS will limit and or eliminate any gathering in small spaces (music room, supply rooms, faculty room, and main office). During these times, all must be wearing acceptable face coverings. The occupancy will not exceed 50% of the maximum capacity of the space, unless it is designed for use by a single occupant.

Faculty and Staff Meetings:

- SSS will use video and or teleconferencing for faculty and staff meetings and conferences to reduce the density of congregations, per CDC guidance. If and when a videoconferencing or teleconferencing is not preferable or possible, SSS will hold meetings in a large, open, well-ventilated space and will ensure that individuals maintain appropriate social distance by leaving 6 feet of space between chairs.

Ventilation:

- SSS will increase ventilation with outdoor air to the greatest extent possible by opening windows and doors when possible, while still maintaining all health and safety protocols.

Common Areas:

- SSS will reduce access to, or close, any non-essential amenities and communal areas that do not allow for adequate social distancing protocols to be followed. SSS has put in place practices for adequate social distancing in small areas, such as restrooms and break rooms, and has developed signage and systems to restrict occupancy when social distancing cannot be maintained in these areas.
- SSS has staggered staff lunches to reduce occupancy in the staff break room. Additional rooms may be also converted into staff areas for additional spacing opportunities

C. Operational Activity**Cohorts:**

- SSS has redesigned student schedules to create cohorts or homerooms that will remain in the same classroom for the majority of the school day. Subject area teachers will rotate to these classrooms.

D. Movement and Commerce**Student Drop-Off and Pick-Up:**

- SSS has established and designated specific areas for student drop-off and pick-up, we have also strictly limited contact and entry of any parents/legal guardians into the building.

Deliveries:

- SSS has designated areas for all pickups and deliveries, these locations will limit contact to the greatest extent possible.

Faculty/Staff Entrances and Exits:

- SSS has reconfigured main office space and routines. Faculty mailboxes have been moved to classroom doors to limit office traffic. We have also moved faculty sign in/out to their individual rooms.

Shared Objects:

- SSS will reduce or eliminate the sharing of any communal supplies. Elementary students will have an adjusted supply list to help facilitate this. Middle school students will be issued personal Chromebooks / laptops for the school year. SSS will also reduce supply transferring by utilizing online programming including google classroom, and seesaw, for assignment submission.

II. PLACES**A. Personal Protective Equipment (PPE):**

- SSS will require the use of acceptable face coverings for COVID-19 including but are not limited to cloth-based face coverings (e.g., homemade sewn, quick cut, bandana), and surgical masks that cover both the mouth and nose.
- SSS faculty and staff may use alternate PPE (i.e., face coverings that are transparent at or around the mouth) for instruction or interventions that require visualization of the movement of the lips and/or mouths (e.g., speech therapy). These alternate coverings may also be used

for certain students (e.g., hearing impaired) who benefit from being able to see more of the face of the faculty or staff member.

- SSS will have an adequate supply of face coverings, masks, and other required PPE on hand should faculty or staff need a replacement, or a student be in need.
- SSS will advise students, faculty, staff, and visitors that they are required to wear face coverings in all common areas or situations where social distancing may be difficult to maintain, such as entering/exiting classrooms, walking in hallways, and traveling around the school building.
- SSS will allow students, faculty, and staff to use their own acceptable face coverings, but will not require faculty and staff to supply their own face coverings. Personal face coverings are acceptable as long as they adhere to the minimum standards of protection for the specific activity. SSS will request that students bring their own face covering, but will not require it, and will procure, fashion, or otherwise obtain acceptable face coverings and provide such coverings to any student who does not have their own, at no cost to the student.
- Face coverings should be cleaned or replaced after use and must never be shared. Students and parents/legal guardians should take responsibility for maintaining their face coverings.

B. Hygiene, Cleaning and Disinfection

Hygiene:

- SSS will ensure adherence to all hygiene and cleaning and disinfection requirements as advised by the CDC and DOH, including “Guidance for Cleaning and Disinfection of Public and Private Facilities for COVID-19,” and the “STOP THE SPREAD” poster, as applicable.
- SSS will maintain logs that include the date, time, and scope of cleaning and disinfection. We have identified cleaning and disinfection frequency for each facility type and assigned staff responsibilities for each.
- SSS will model and train all students, faculty, and staff on proper hand and respiratory hygiene, and will provide information to parents and/or legal guardians on ways to reinforce this at home.
- SSS will provide and maintain and add hand hygiene stations around the school, as follows:
 - For hand washing: soap, running warm water, and disposable paper towels.
 - For hand sanitizing: an alcohol-based hand sanitizer containing at least 60% alcohol for areas where hand washing facilities may not be available or practical.
 - Hand sanitizers are available throughout classrooms and common areas, cafeteria and bathroom entrances and exits. Additional Touch-free hand sanitizer dispensers have been installed where possible.
 - SSS will place signage near hand sanitizer stations indicating that visibly soiled hands should be washed with soap and water; hand sanitizer is not effective on visibly soiled hands.
 - SSS will remind individuals that alcohol-based hand sanitizers can be flammable and may not be suitable for certain areas in school facilities and on school grounds.
- SSS has placed receptacles around the school for disposal of soiled items, including paper towels and PPE.

Cleaning and Disinfection:

- SSS will ensure that cleaning and disinfection are the primary responsibility of the school’s custodial staff. Faculty and staff may also have a role in their individual classroom cleaning and disinfecting. We will be providing disposable wipes and other disinfectants to faculty and staff so that desks and barriers can be wiped down before and/or after use, followed by hand hygiene.
 - To reduce high-touch surfaces, SSS has installed touch-free amenities, such as water-bottle refilling stations, trash receptacles and paper towel dispensers, wherever feasible.

- SSS has closed water drinking fountains (unless they are configured as a bottle refilling station) and will encourage students, faculty, and staff to bring their own water bottles or use disposable cups.
- SSS will conduct regular cleaning and disinfection of the facilities and more frequent cleaning and disinfection for high-risk areas used by many individuals and for frequently touched surfaces, including desks and cafeteria tables which should be cleaned and disinfected between each individual's use, if shared. If cohorts are used, cleaning and disinfection may take place between each cohort's use rather than each individual. Cleaning and disinfection will be rigorous and ongoing and will occur daily, and/or more frequently if needed.
 - SSS will ensure regular cleaning and disinfection of all restrooms. Restrooms should be cleaned and disinfected more often depending on frequency of use.
 - SSS will ensure that all materials and tools used by employees are regularly cleaned and disinfected using registered disinfectants.
 - SSS will ensure distancing rules are adhered to by the use of signage, occupied markers, or other methods to reduce restroom occupancy at any given time, where feasible.

Cleaning and Disinfection Following Suspected or Confirmed COVID-19 Case:

- SSS will provide the cleaning and disinfection of any exposed areas in the event an individual is confirmed to have COVID-19, this cleaning and disinfection will include, heavy transit areas and all high-touch surfaces.
- SSS will follow CDC guidelines on "Cleaning and Disinfecting Your Facility," if someone is suspected or confirmed to have COVID-19:
 - Close off areas used by the person who is suspected or confirmed to have COVID-19.
 - SSS realizes we may not necessarily need to close all operations, if we can close off the affected areas (e.g., classroom, restroom, hallway), but we will consult with the Grand Island Health Departments for guidance.
 - Open outside doors and windows to increase air circulation in the area.
 - SSS will wait the recommended 24 hours before we clean and disinfect the area.
 - SSS will Clean and disinfect all areas used by the person suspected or confirmed to have COVID-19, such as offices, classrooms, bathrooms, lockers, and any common areas.
 - Once the area has been appropriately cleaned and disinfected, it will be reopened for use.
 - Individuals without close or proximate contact with the person suspected or confirmed to have COVID-19 can return to the area and resume school activities immediately after cleaning and disinfection process is complete.
 - If more than seven days have passed since the person who is suspected or confirmed to have COVID-19 visited or has used the facility, additional cleaning and disinfection is not necessary, but routine cleaning and disinfection will continue.

C. Coordination and Phased Reopening:

- SSS has designated a COVID-19 safety coordinator, their responsibilities include continuous compliance with all aspects of the school's reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or "new normal" levels.

D. Communications Plan:

- SSS has reviewed and understands the State-issued industry guidelines and will submit reopening plans prior to reopening.
- SSS has engaged with school stakeholders and community members including: Grand Island School Superintendent, Buffalo Diocese Superintendent, Grand Island board members, health department, SSS administrators, faculty, advisory board, HSA, parents and students.
- SSS has designated a coordinator or other point(s)-of-contact to be the main contact upon the identification of positive COVID-19 cases and to be responsible for subsequent

communication. Coordinator will be responsible for answering questions from students, faculty, staff, and parents or legal guardians of students regarding the COVID-19 public health emergency and plans implemented by the school.

- Coordinator will also work closely with local health departments and other schools to monitor public health conditions and jointly develop monitoring strategies.

III. PROCESSES

A. Screening and Testing

Health Screening and Temperature Checks:

- SSS has implemented mandatory temperature checks, of students, faculty, staff, on arrival and, where applicable, contractors, vendors, and visitors to identify any individuals who may have COVID-19 or who may have been exposed to the COVID-19 virus.
- If an individual has a temperature reading of greater than 100.0°F, the individual will be denied entry into the building, or sent directly to our health office prior to being picked up.
 - SSS has created a daily screening questionnaire for faculty and staff reporting to school.
 - On-site screening should be coordinated in a manner that prevents individuals from intermingling in close or proximate contact with each other prior to completion of the screening.
 - Screening for all students, faculty, staff, and, where practicable, visitors, contractors, and vendors, must be completed using a questionnaire that determines whether the individual has:
 - A. knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19;
 - B. tested positive through a diagnostic test for COVID-19 in the past 14 days;
 - C. has experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days; and/or
 - D. has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.
- SSS will remain aware that quarantine of students, faculty, or staff may be required after international travel or travel within certain states with widespread community transmission of COVID-19, pursuant to current CDC and DOH guidance, as well as Executive Order 205.

Positive Screen Protocols:

- Any individual who screens positive for COVID-19 exposure or symptoms, if screened at the school, must be immediately sent home with instructions to contact their health care provider for assessment and testing.
 - Students who are being sent home because of a positive screen (e.g., onset of COVID-19 symptoms) must be immediately separated from other students and supervised until their parent/legal guardian or emergency contact can retrieve them from school.
 - SSS will provide such individuals with information on health care and testing resources, where applicable.
 - SSS will immediately notify the state and local health department about any case where diagnostic test results are positive for COVID-19.
 - SSS will require individuals to immediately disclose if and when their responses to any of the aforementioned questions changes, such as if they begin to experience symptoms, including during or outside of school hours.
- SSS has established policies, in consultation with the local health department(s), about the requirements for determining when individuals, particularly students, who screened positive

for COVID-19 symptoms can return to the in-person learning environment. This returning to learning protocol must include at minimum documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.

- SSS has designated a central point of contact(s), which may vary by activity, location, shift or day, responsible for receiving and attesting to having reviewed all screening activities, with such contact(s) also identified as the party for individuals to inform if they later experience COVID-19-related symptoms or COVID-19 exposure, as noted on the questionnaire.

In-Person Screening:

- SSS will perform in-person temperature checks, and those conducting such checks will be appropriately protected from exposure to potentially infectious individuals entering the facilities. Personnel performing screening activities will be trained by employer-identified individuals who are familiar with CDC, DOH, and OSHA protocols.
- Screeners will be provided and use PPE, which includes acceptable face covering or mask, gloves, and/or a face shield.

B. School Health Offices:

- SSS will develop protocols for caring for a student, faculty, or staff member who develops COVID-19 symptoms during the school day. These protocols will include:
 - Identification of a dedicated area to separate students, faculty, or staff with symptoms of COVID-19 from others until they can go home or to a health care facility, depending on severity of illness;
 - Plans to ensure that symptomatic students who are waiting to be picked up remain under the visual supervision of a staff member who is socially distanced;
 - PPE requirements for school health office staff caring for sick individuals, which will include both standard and transmission-based precautions. In areas with moderate to substantial community transmission, eye protection (i.e., goggles or face shield) should be added. When caring for a suspect or confirmed individual with COVID-19, gloves, a gown, and a fit-tested N-95 respirator may be used, if available (or surgical face mask and face shield, if not available), as well as eye protection. We will consult CDC guidance for additional information and updated guidance.
 - Required guidelines for cleaning and disinfection.
- SSS will develop protocols for asthma-related acute respiratory treatment care using up to date standards of care:
 - Nebulizer treatments and suctioning are identified by the CDC as aerosol-generating procedures requiring a N-95 mask fitted to the healthcare worker;
 - Consult with students' health care providers for alternate asthma medication delivery systems. Consult with school maintenance and facilities department for environmental controls.

C. Tracing and Tracking

Metrics:

- SSS will identify clearly defined measures that will serve as warning signs that the level of COVID-19 transmission may be increasing in the school setting beyond an acceptable level, as defined by state and local health departments.
 - SSS will include a process in their plan if/when COVID-19 cases are discovered at school, including closing areas or classes where individuals were infected or more broadly the entire school in consultation with the local health department.
 - SSS may choose to modify our operations prior to instituting any school-wide closures to help mitigate a rise in cases.

Notification:

- SSS will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual in school facilities or on school grounds, including students, faculty, staff, and visitors.

Tracing Support:

- In the case of an individual testing positive, SSS will develop plans to support local health departments in tracing all contacts of the individual, in accordance with the protocols, training, and tools provided through the New York State Contact Tracing Program. Confidentiality will be maintained as required by federal and state law and regulations. SSS will cooperate with state and local health department contact tracing, isolation, and quarantine efforts.
 - SSS will partner with local health departments to train older students, faculty, and staff to undertake contact tracing efforts for populations in school facilities and on school grounds, where feasible.

Quarantine, Isolation, and Return to School:

- State and local health departments will implement monitoring and movement restrictions of COVID-19 infected or exposed persons, including isolation or quarantine.
- SSS will ensure that reporting plans are in place for individuals who are alerted that they have come into close or proximate contact with a person with COVID-19, and have been alerted to such exposure via tracing, tracking or other mechanism.
- SSS will refer to DOH's "Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure" regarding protocols and policies for faculty and staff seeking to return to work after a suspected or confirmed case of COVID-19 or after the faculty or staff member had close or proximate contact with a person with COVID-19.

Updated: July 31st, 2020